

# Holy Trinity Parish Online Giving Steps

## > Share Your Treasure Online Here <

1. Allocate your donation as desired to one of the funds listed on the pull-down menu.  
*NOTE: Unrestricted gifts are especially needed at this time so we can provide salary and benefits for parish employees and their families.*
2. Click on *New Donation or Update*
3. Select your donation as monthly
4. Select start date of donation
5. Add any comments or questions
6. Select payment option
7. Complete your personal information and click *Review Your Donation*
8. Verify your information and select related checkbox(es)
9. Click *Submit Your Donation*

The screenshot shows the 'SHARE YOUR TREASURE ONLINE' donation form. The form is titled 'SHARE YOUR TREASURE ONLINE' in a green header. The steps are as follows:

1. How would you like to allocate your donation? \*  
Weekly Collection (dropdown) \$ 0.00  
-- Please Select -- (dropdown) \$ 0.00  
Total donation amount: \$0.00 (U.S. Currency)
2. Is this a new donation, or an update to an existing recurring gift? \*  
 A new one-time or recurring donation  
 An update to an existing recurring donation
3. I would like to schedule this donation to occur \*  
 One-time  Monthly
4. Please start my gift: \*  
April (dropdown) 5th (dropdown) 2020 (dropdown)
5. Additional comments or questions related to this donation:  
Moving from envelope/check gift to online giving  
452 characters left
6. Payment Options \*  
 Credit Card or Check/Debit Card  Bank Account Transfer (ACH)
7. Your Information  
First Name \* (input field) Last Name \* (input field)  
Billing Address \* (input field)

Questions? Call the parish office at (530) 677-3234.

**God bless you for your gift to support the mission and ministries of Holy Trinity Parish.**